

Resume

VikashKumarSrivastava

S/O Shri Hriday Narayan Lal
Vill-Karsada, Post-Bachchhaw,
Distt-Varanasi, U.P. 221011
Mob No. 9918273194

Career Object:- Have the chance to establish your firm in a great height. My adaptive nature to work in your Administration creativity and hard work enables to achieve a good which seems impossible.

Personal Strength:-

1. Honest and Sailable
2. Positive attitude
3. Hardworking and Committed
4. My Confidence and Smart work

Professional Qualification:- CPCA (Certified Professional Computer Accountant) From National Institute of Finance Account Jaipur.

Academic Qualification:- Bachelor of Arts from VBS Purvanchal University.
Intermediate from UP Board. High School from UP Board.

Experience:-

1. Administrative officer & Account Executive from 06.01.2014 to 31.10.2024
(Spectrum Infra Services Pvt. Ltd. New Delhi)
2. Account Executive & Office Administration from 20.11.2010 to 11.12.2014
(Laxmi Hospital Roadways Cantt Varanasi)
3. Operation in charge from 03.06.2009 to 14.11.2010
(Winfield India Satguru Ram Singh Marg New Delhi)
4. Accountant Cum Audit staff
Krishan Anurag & Co. Chartered Accountants

Personal Details:-

Date of birth: 18-Oct-1986
Father's Name: Shri Hriday Narayan Lal
Mother's Name: Smt Usha Srivastava
Marital Status: married
Religion: Hindu
Address: Vill-Karasana, Post-Bachchhw, Distt-
Varanasi UP Pin 221011

Declaration:- I hereby declare that the above-mentioned details are true to the best of my knowledge.

