



SOMDUTT TRIPATHI

CONTACT

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EDUCATION

- 2021 - 2023
SURESH GYAN VIHAR UNIVERSITY, JAIPUR
 - Master of Business Management
- 2019 - 2021
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
 - Bachelor of Art
- 2010 - 2013
CBSE BOARD
 - 10th & 12th Passed

PERSONAL DETAILS

- Father's Name: Shri. Jai Prakash Tripathi
- Date of Birth: 20 Aug'1995
- Marital Status: Unmarried
- Nationality: Indian
- Religion: Hindu
- Languages Known: Hindi & English

IT SKILLS

- Have done Computer Basic course.
- Excellent knowledge of computer
- Good Knowledge of [MS Excel, MS Word and MS Power point]

CAREER OBJECTIVE

Looking forward for an opportunity to lead in International Business field through my smart work, dedication & sincere efforts in challenging environment where I can utilize my skills in contribution effectively to the success of the organization and also for the improvement of my personal skills.

PROFESSIONAL EXPERIENCE

- Topper & Router Logistics Pvt. Ltd. 2024 - PRESENT
Customer Supports (Air & Ocean Exports)
 - Coordination with operation team, Shippinglines, and customers.
 - Shipments plan Nominations and freehand.
 - Shipment tracking and update to customer on daily basis.
 - Customer Service: Respond to customer's complaints or queries in an efficient manner.
 - Pricing.
- MGH Logistics Pvt Ltd 2017 - 2023
Sr. Executive Air Exports
 - Place the Booking to various Airlines (online and offline) as per Instructions.
 - Shipments plan Nominations and freehand.
 - Create MAWB, HAWB, FCR, and Debit Note.
 - Working on SAP (Systems Applications Products) and Freight Look Software.
 - Online create HAWB no on Myshipment.com.
 - Pre-Alert to shipper, DSR & Post shipment documents to client.
 - Coordination with operation team, Airlines, and customers.
 - T.C. Execute & Declaration.
 - Invoicing/Costing/Debit Note/Credit Note (Local+Overseas).
 - Customs EDI: Paper filing in Custom (EDI system -Visual Impex), Submit paper to Customs and get the shipping bill number.
 - Customer Service: Respond to customer's complaints or queries in an efficient manner.
 - Shipment tracking and update to customer on daily basis.
 - Pricing (Local Carrier/Airlines and Customers).
- SBS TRANSPOLE LOGISTICS PVT LTD (International Freight Forwarder & Consolidators) 2013 - 2017
Executive Air Exports Documentation
 - Shipment Execution.
 - Customs Documentation For Exports Shipments.
 - Airlines Documentation.