

CURRICULUM VITAE

Babita

Mobile No. : 8467064015

EMAIL : kbabita1072@gmail.com

BABITA

Objective:

Looking for a Challenging Career which will demands the best of my professional ability in terms of technical and analytical skills, and helps me in enhancing my current skill and knowledge.

Academic Profile:

- 10th - Pass in 2009 from C.B.S.E. Board.
- 12th - Pass in 2011 from C.B.S.E. Board.
- B.com - Pass in 2014 from School of Open Learning (Delhi University).

Work Experience:

- Currently Working as Operation Executive in Transport Company "Purple Lillies Retail Pvt. Ltd." from August 2018.
- 2 Year Experience as Operation Coordinator in E-commerce Company "Woodpecker International Pvt. Ltd" from May 2016 to June 2018.

Computer Proficiency:

- Knowledge of MS Office (Word and Excel) and Internet applications.
- Knowledge of E-Commerce (Amazon and Flipkart) Portal.
- Knowledge of Ewaybill Portal.

Skills:

- Conflict Management skills.
- Willing to learn.

- Hardworking towards work.

Personal Information:

- **NAME** : BABITA
- **ADDRESS** : A-60/1, Street No.7, Khajoori Khass,
Delhi-110094
- **LANGUAGES KNOWN** : English, Hindi
- **HOBBIES** : Listen Music & Reading Books
- **MOBILE NO.** : 8467064015
- **E-MAIL** : kbabita1072@gmail.com

Declaration:

I hereby declare that above mentioned particulars are true to the best of my knowledge & belief.

Date: _____

Place: Delhi

Babita